



Contract last updated on 6/14/2007

Revision number: 8

PURCHASING AGENT: BRENDA VELDEVERE (801) 538-3142

ITEM: CANON DIGITAL COPIERS – STATEWIDE (ALL SEGMENTS)

ORDERING ADDRESS: CANON BUSINESS SOLUTIONS – MOUNTAIN WEST, INC.  
Vendor: 00256H 332 WEST BUGATTI AVENUE  
SALT LAKE CITY UT 84115

REMITTANCE ADDRESS: CANON BUSINESS SOLUTIONS – MOUNTAIN WEST, INC.  
Vendor: 00256H DEPARTMENT 1293  
DENVER CO 80291

INTERNET ADDRESS: [www.uinta.com](http://www.uinta.com)

TELEPHONE: (801) 461-7615

FAX NUMBER: (801) 486.4720

CONTACT: JUDY PETERSON

EMAIL ADDRESS: [JUDYP@UINTA.COM](mailto:JUDYP@UINTA.COM)

BRAND/TRADE NAME: CANON

PRICE: SEE ATTACHED

TERMS: NET 30

EFFECTIVE DATES: 04/21/2003 THROUGH 04/30/2008

DAYS REQUIRED FOR DELIVERY: 4 - 12 DAYS ARO

ORIGINATING SOLICITATION: BV3905 OPENED 03/04/2003 AT 2:00 P.M.

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**REVISION #8: PLEASE NOTE THE iR1310, iR2270, iR3570, iR4570 and the iR6570 HAVE BEEN DISCONTINUED. PLEASE SEE CONTRACT FOR NEW REPLACEMENT MODELS.**

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**TO USE THIS CONTRACT, PRE-AUTHORIZATION IS REQUIRED.**

1. All State Agencies are required to compare a minimum of three digital copier contractors for the appropriate segment and then make their purchasing determination based on a best value analysis taking in consideration their individual needs including, but not limited to, price, customer service, maintenance, delivery, etc.
2. State Agencies must then complete the 63A-2-105 Copier Request Form and submit to Brian Jensen (with comparison documentation) for approval prior to ordering any copier from the contractor. **Please fax your copier request form to Brian Jensen at (801) 537.9240.** A copy of the copier request form is located at the end of this contract information sheet.

**\$850 Canon imageRUNNER 1023**

- Copy Speed: 23 pages per minute
- Color Scan



**\$923 Canon imageRUNNER 1023N**

- Copy Speed: 23 pages per minute
- Duplexing Automatic Document Feeder
- Color Scan
- Printer/Copier



**\$1,123 Canon imageRUNNER 1023iF**

- Copy Speed: 23 pages per minute
- Duplexing Automatic Document Feeder
- Printer/Copier
- Color Scan/Color Send
- Desktop Faxing



Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price	Printer/Scan/Fax Options	Purchase Price
Cassette Feeding Module-N1	\$1,926	PCL Printer Kit-M1	\$253
Cassette-AD1	\$49	Network Interface Adapter-IN E11	\$98
Braille Label Kit-A1	\$25		
Cabinet-V1	\$102		
ESP Digital Power Filter	\$102		

**Equipment Maintenance Agreement — Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0092</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

**Judy Peterson**  
State & County Government  
Account Executive  
**801-461-7615**



**Pat Day**  
Education – City Government  
Account Executive  
**801-461-7659**

**\$1,372 Canon imageRUNNER 2016**

- Copy Speed: 16 pages per minute
- Duplexing Automatic Document Feeder
- Cabinet - R1 (large)
- Paper Supply: (up to 11 x 17)
  - Standard: Dual 250 sheet paper cassettes (500 sheets)
  - Stack bypass 80 sheets
- Memory: Standard 128 MB RAM
- Optimum Monthly Volume: 8,000
- Maximum Monthly Volume: 50,000

**\$2,067 Canon Color imageRUNNER 2016i**

Configured same as above with Full Color Scanning and PCL Printer Kit



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price	Printer/Scan/Fax Options		Purchase Price
Duplexing Automatic Document Feeder P1		\$306	PCL Printer Kit - J1		\$297
Stapler Finisher - U1		\$605	Super G3 Fax Board - T1 (w/ Fax Panel A1)		\$259
Additional Finisher Tray - C1		\$114			
Duplex Unit - A1		\$186			
Cassette Feeding Unit - J1		\$232			
Cassette Feeding Unit - K1		\$430			
Inner 2 Way Tray - E1		\$155			
Document Tray - J1		\$40			
Platen Cover Type J		\$42			
Cabinet - S1 (small)		\$87			
Cabinet - R1 (large)		\$92			
Accessibility Handle - A1		\$109			
Braille Label Kit - A1		\$25			
ESP Digital Power Filter		\$102			

**Equipment Maintenance Agreement — Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$1,723 Canon imageRUNNER 2020**

- Copy Speed: 20 pages per minute
- Duplexing Automatic Document Feeder
- Cabinet - R1 (large)
- Paper Supply: (up to 11 x 17)
  - Standard: Dual 250 sheet paper cassettes (500 sheets)
  - Stack bypass 80 sheets
- Memory: Standard 128 MB RAM
- Optimum Monthly Volume: 10,000
- Maximum Monthly Volume: 50,000

**\$2,422 Canon Color imageRUNNER 2020i**

Configured same as above with Full Color Scanning and PCL Printer Kit



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price
Duplexing Automatic Document Feeder P1	\$306
Stapler Finisher - U1	\$605
Additional Finisher Tray - C1	\$114
Duplex Unit - A1	\$186
Cassette Feeding Unit - J1	\$232
Cassette Feeding Unit - K1	\$430
Inner 2 Way Tray - E1	\$155
Document Tray - J1	\$40
Platen Cover Type J	\$42
Cabinet - S1 (small)	\$87
Cabinet - R1 (large)	\$92
Accessibility Handle - A1	\$110
Braille Label Kit - A1	\$25
ESP Digital Power Filter	\$102

Printer/Scan/Fax Options	Purchase Price
PCL Printer Kit - J1	\$297
Super G3 Fax Board - T1 (w/ Fax Panel A1)	\$259

**Equipment Maintenance Agreement — Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$2,728 Canon imageRUNNER 2230**

- Copy Speed: 22 pages per minute
- Automatic Trayless Duplexing N1
- Cabinet
- Paper Supply:
  - Standard: Dual 550 sheet paper cassettes (1,100 sheets)
  - Stack bypass 50 sheets
- Memory: Standard 128 MB RAM
- Optimum Monthly Volume: 10,000
- Maximum Monthly Volume: 80,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price		Printer/Scan/Fax Options		Purchase Price	
Duplexing Automatic Document Feeder N1		\$580		UFR II Printer Kit E3		\$557	
Staple Finisher S1 & required 3 Way Unit A1		\$750		UFR II/PCL Printer Kit E2		\$836	
Additional Finisher Tray B1		\$124		Super G3 Fax Board Q1		\$654	
Puncher Unit R1 (Option for S1 Finisher)		\$440		Expansion Bus Board B1		\$62	
Cassette Feeding Unit Y2		\$789		USB Application Interface Board D1		\$176	
Envelope Attachment Feeder C1		\$93		Barcode Print Kit		\$440	
Inner 2 Way Tray D1 (Requires 3 Way Unit A1)		\$61		imageRUNNER Security Kit A2		\$366	
Copy Tray J1		\$31					
Platen Glass Cover Type H		\$74					
FL Cassette Y1		\$68					
FL Cassette Z1		\$68					
Document Tray J1		\$40					
Accessibility Handle A1		\$110					
Braille Label Kit A1		\$25					
Cabinet		\$99					
ESP Digital Power Filter		\$102					

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$3,504 Canon imageRUNNER 2830**

- Copy Speed: 28 pages per minute
- Automatic Trayless Duplexing N1
- Cabinet
- Paper Supply:
  - Standard: Dual 550 sheet paper cassettes (1,100 sheets)
  - Stack bypass 50 sheets
- Memory: Standard 128 MB RAM
- Optimum Monthly Volume: 12,000
- Maximum Monthly Volume: 80,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price	
Duplexing Automatic Document Feeder N1		\$580	
Staple Finisher S1 & Required 3 Way Unit A1		\$750	
Additional Finisher Tray B1		\$124	
Puncher Unit R1 (Option for S1 Finisher)		\$440	
Cassette Feeding Unit Y2		\$789	
Envelope Attachment Feeder C1		\$93	
Inner 2 Way Tray D1 (Requires 3 Way Unit A1)		\$61	
Copy Tray J1		\$31	
Platen Glass Cover Type H		\$74	
FL Cassette Y1		\$68	
FL Cassette Z1		\$68	
Document Tray J1		\$40	
Accessibility Handle A1		\$110	
Braille Label Kit A1		\$25	
Cabinet		\$99	
ESP Digital Power Filter		\$102	

Printer/Scan/Fax Options		Purchase Price	
UFR II Printer Kit E3		\$557	
UFR II/PCL Printer Kit E2		\$836	
Super G3 Fax Board Q1		\$654	
Expansion Bus Board B1		\$62	
USB Application Interface Board D1		\$176	
Barcode Print Kit		\$440	
imageRUNNER Security Kit A2		\$366	

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$3,571 Canon imageRUNNER 3035**

- Copy Speed: 35 ppm
- 50 Sheet Duplexing Document Feeder
- Paper Supply: 3,850 sheets
- Cabinet

\$587 • Stapler Finisher

**\$4,158 Total Configured Price**



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price	Printer/Scan/Fax Options		Purchase Price
Duplexing Automatic Document Feeder-N1		\$580	Super G3 Fax Board-Q1		\$654
Finisher-S1		\$587	Super G3 Multi-Line Fax Board-D1		\$714
Puncher Unit-R1 (option for Finisher-S1)		\$440	Workflow Composer-A1		\$494
Finisher-AE1 (Includes Buffer Pass Unit-E2)		\$1,757	Secure Watermark-A1		\$659
Saddle Finisher-AE2 (Includes Buffer Pass-E2)		\$2,305	iR 256 Expansion RAM-B1		\$153
Puncher Unit-M1		\$461	USB Application Interface Board-G1		\$208
Paper Deck-Q1		\$1,147	Universal Send Kit-G1		\$659
Cassette Feeding Unit-Y3		\$933	Universal Send Searchable PDF Kit-A1		\$494
Platen Cover Type-H		\$74	Universal Send PDF Security Feature Set-A1		\$604
Document Tray-J1		\$40	Digital User Signature PDF Kit-A1		\$549
Inner 2-Way Tray-D1		\$61	UFR II/PCL Printer Kit-S1		\$714
Copy Tray-J1		\$31	PS Printer Kit-S1		\$385
Additional Finisher Tray-B1		\$147	Barcode Printing Kit-A1		\$440
Envelope Feeder Attachment-C2		\$110	Universal Send & Multi-PDL Print Package-B1		\$1,098
Cabinet-P1		\$92	Universal Send & UFR II/PCL Print Package-B1		\$824
ESP Digital Power Filter		\$102	HDD Data Erase Kit-A1		\$244
			HDD Data Encryption Kit-B4		\$244

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$4,693 Canon imageRUNNER 3530**

- Copy Speed: 35 pages per minute
- Duplexing Automatic Document Feeder N1
- Stapler Finisher S1 & Required 3 Way Unit
- Cabinet
- Paper Supply:
  - Standard: Dual 550 sheet paper cassettes (1,100 sheets)
  - Stack bypass 50 sheets
- Memory: Standard 128 MB RAM + 20 GB HD
- Optimum Monthly Volume: 12,000
- Maximum Monthly Volume: 130,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price	Printer/Scan/Fax Options	Purchase Price
Duplexing Automatic Document Feeder N1	\$580	UFR II Printer Kit E3	\$557
Staple Finisher S1 & Required 3 Way Unit A1	\$750	UFR II/PCL Printer Kit E2	\$836
Additional Finisher Tray B1	\$124	Super G3 Fax Board Q1	\$654
Inner 2 Way Tray D1 (Requires 3 Way Unit A1)	\$61	Expansion Bus Board B1	\$62
Copy Tray J1	\$31	USB Application Interface Board D1	\$176
Puncher Unit R1 (Option for S1 Finisher)	\$440	Barcode Printing Kit	\$440
Cassette Feeding Unit Y2	\$789	imageRUNNER Security Kit A2	\$366
Envelope Attachment Feeder C1	\$93		
FL Cassette Y1	\$68		
FL Cassette Z1	\$68		
Platen Glass Cover Type H	\$74		
Accessibility Handle A1	\$110		
Braille Label Kit A1	\$25		
Cabinet P1	\$99		
ESP Digital Power Filter	\$102		

**Equipment Maintenance Agreement — Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$4,714 Canon imageRUNNER 3045**

- Copy Speed: 45 ppm
- 50 Sheet Duplexing Document Feeder
- Paper Supply: 3,850 sheets
- Cabinet
- Stapler Finisher

**\$5,301 Total Configured Price**



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price	Printer/Scan/Fax Options		Purchase Price
Duplexing Automatic Document Feeder-N1		\$580	Super G3 FAX Board-Q1		\$654
Finisher-S1		\$587	Super G3 Multi-Line FAX Board-D1		\$714
Puncher Unit-R1 (option for Finisher-S1)		\$440	Workflow Composer-A1		\$494
Finisher-AE1 (Includes Buffer Pass Unit-E2)		\$1,757	Secure Watermark-A1		\$659
Saddle Finisher-AE2 (Includes Buffer Pass-E2)		\$2,305	iR 256 Expansion RAM-B1		\$153
Puncher Unit-M1		\$461	USB Application Interface Board-G1		\$208
Paper Deck-Q1		\$1,147	Universal Send Kit-G1		\$659
Cassette Feeding Unit-Y3		\$933	Universal Send Searchable PDF Kit-A1		\$494
Platen Cover Type-H		\$74	Universal Send PDF Security Feature Set-A1		\$604
Document Tray-J1		\$40	Digital User Signature PDF Kit-A1		\$549
Inner 2-Way Tray-D1		\$61	UFR II/PCL Printer Kit-S1		\$714
Copy Tray-J1		\$31	PS Printer Kit-S1		\$385
Additional Finisher Tray-B1		\$147	Barcode Printing Kit-A1		\$440
Envelope Feeder Attachment-C2		\$110	Universal Send & Multi-PDL Print Package-B1		\$1,098
Cabinet-P1		\$92	Universal Send & UFR II/PCL Print Package-B1		\$824
ESP Digital Power Filter		\$102	HDD Data Erase Kit-A1		\$244
			HDD Data Encryption Kit-B4		\$244

**Equipment Maintenance Agreement — Contract AR1900 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$.0079</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$.0030</b>

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**\$6,369 Canon imageRUNNER 5070**

- Copy Speed: 50 ppm
- 100 Sheet Duplexing Document Feeder
- Paper Supply: 4,150 sheets
- Stapler Finisher (6 position)

\$1,127

**\$7,496 Total Configured Price**



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price	Printer/Scan/Fax Options	Purchase Price
Saddle Finisher T2	\$3,074	Super G3 Fax Board R1	\$659
Puncher Unit M1	\$461	Universal Send Kit D1	\$707
Paper Deck V1	\$1,244	Universal Send PDF Enhancement Kit B1	\$659
Tab Feeding Attachment A1	\$61	Canon Multi PDL Printer Kit G5	\$1,427
Copy Tray L1	\$31	Web Access Software A1	\$659
Cassette AB1	\$92	imagePASS M3 Print Controller	\$4,885
Accessibility Handle A1	\$110	Hot Folder for imagePASS M3	\$757
Braille Label Kit A1	\$25	Impose V2.5	\$1,964
Voice Guidance Kit A2 (70 Series)	\$440	USB Application Interface Board - D1	\$208
ESP Digital Power Filter	\$102	Expansion Board - C1	\$74
		imageRUNNER Security kit A2	\$366
		Parallel I/F Adapter IP A1	\$385
		Barcode Printing Kit - A1	\$440

**Equipment Maintenance Agreement — Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0059</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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**\$7,818 Canon imageRUNNER 5055**

- Copy Speed: 55 pages per minute
- Stapler Finisher AD1 (6 position)
- 100 Sheet Duplexing Document Feeder
- Scans duplex originals in one pass
- 1200 x 1200 dpi resolution
- Paper Supply:
  - Dual 1,500 sheet paper drawers
  - Dual 550 sheet paper cassettes
  - Stack bypass 50 sheets
- Memory: 1 GB RAM + 40 GB hard drive
- Optimum Monthly Volume: 60,000
- Maximum Monthly Volume: 220,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price	Printer/Scan/Fax Options		Purchase Price
Stapler Finisher AD1 (6 position)		\$973	UFR II/PCL/PS Printer Kit R1		\$1,427
Paper Deck AD1 - LTR 3,500 sheets		\$1,244	Encrypted Secure Print Software C1		\$305
Paper Deck AE1 - LTR, LTR-R, Legal, 11 x 17		\$1,976	Barcode Printing Kit A1		\$440
Saddle Finisher AD2		\$2,909	Web Access Software F1		\$549
Document Insertion Unit E1		\$1,427	imagePASS S2 Controller		\$4,885
Document Insertion/Folding Unit F1		\$5,269	Hot Folders v2.0 (for imagePASS S2)		\$757
Puncher Unit AT1		\$461	Impose v2.6 (for imagePASS S2)		\$1,954
Tab Feeding Attachment A1		\$61	Universal Send Kit F1		\$702
Braille Label Kit A1		\$25	Universal Send Searchable PDF Kit A1		\$494
ADF Accessibility Handle A1		\$110	Universal Send PDF Security Feature Set A1		\$604
Voice Guidance Kit B1		\$440	Digital User Signature PDF Kit A1		\$549
ESP Digital Power Filter		\$102	Super G3 Fax Board Z1		\$659
			Secure Watermark A1		\$659
			Expansion Bus Board D2		\$74
			HDD Data Erase Kit A1		\$244
			HDD Data Encryption Kit B2		\$244
			Remote Operator's Software Kit A2		\$183

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	\$ .0059
Maintenance if Outside of Service Area (25 miles)	+ \$ .0030

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**\$7,848 Canon imageRUNNER 5570**

- Copy Speed: 55 pages per minute
- Stapler Finisher T1 (3 Position)
- Automatic Trayless Duplexing
- 100 Sheet Automatic Document Feeder
- Paper Supply:
  - Dual 1,500 sheet paper drawers
  - Dual 550 sheet paper cassettes
  - Stack bypass 50 sheets
- Memory: 128 MB RAM + 5.1 GB hard drive
- Optimum Monthly Volume: 60,000
- Maximum Monthly Volume: 220,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories		Purchase Price	Printer/Scan/Fax Options		Purchase Price
Stapler Finisher T1 (3 Position)		\$1,250	Canon Multi PDL Printer Kit G1		\$1,427
Saddle Finisher T2		\$3,074	Universal Send Kit D1		\$707
Paper Deck V1		\$1,390	Universal Send PDF Enhancement Kit B1		\$659
Puncher Unit M1		\$461	imagePASS M3 (V.1.1) Print Controller		\$4,885
Tab Feeding Attachment A1		\$61	Super G3 Fax Board R1		\$659
Copy Tray L1		\$31	Hot Folder for imagePASS M3		\$757
Cassette AB1		\$92	Impose V2.5 (1 license) for imagePASS M3		\$1,964
Accessibility Handle A1		\$110	Parallel I/F Adapter IP A1		\$385
Braille Label Kit A1		\$25	Remote Operators Software Kit A1		\$155
ESP Digital Power Filter		\$102	USB Application Interface Board D1		\$208
			Expansion Bus Board C1		\$74
			imageRUNNER Security Kit A2		\$366
			Web Access Software A1 (Requires Multi-PDL Printer Kit G-1)		\$659

**Equipment Maintenance Agreement — Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0059</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

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### \$8,842 Canon imageRUNNER 5065

- Copy Speed: 65 pages per minute
- Stapler Finisher AD1 (6 position)
- 100 Sheet Duplexing Document Feeder
- Scans duplex originals in one pass
- 1200 x 1200 dpi resolution
- Paper Supply:
  - Dual 1,500 sheet paper drawers
  - Dual 550 sheet paper cassettes
  - Stack bypass 50 sheets
- Memory: 1 GB RAM + 40 GB hard drive
- Optimum Monthly Volume: 80,000
- Maximum Monthly Volume: 250,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price	Printer/Scan/Fax Options	Purchase Price
Stapler Finisher AD1 (6 position)	\$973	UFR II/PCL/PS Printer Kit R1	\$1,427
Paper Deck AD1 - LTR 3,500 sheets	\$1,244	Encrypted Secure Print Software C1	\$305
Paper Deck AE1 - LTR, LTR-R, Legal, 11 x 17	\$1,976	Barcode Printing Kit A1	\$440
Saddle Finisher AD2	\$2,909	Web Access Software F1	\$549
Document Insertion Unit E1	\$1,427	imagePASS S2 Controller	\$4,885
Document Insertion/Folding Unit F1	\$5,269	Hot Folders V2.0 (for imagePASS S2)	\$757
Puncher Unit AT1	\$461	Impose V2.6 (for imagePASS S2)	\$1,954
Tab Feeding Attachment A1	\$61	Universal Send Kit F1	\$702
Braille Label Kit A1	\$25	Universal Send Searchable PDF Kit A1	\$494
ADF Accessibility Handle A1	\$110	Universal Send PDF Security Feature Set A1	\$604
Voice Guidance Kit B1	\$440	Digital User Signature PDF Kit A1	\$549
ESP Digital Power Filter	\$102	Super G3 Fax Board Z1	\$659
		Secure Watermark A1	\$659
		Expansion Bus Board D2	\$74
		HDD Data Erase Kit A1	\$244
		HDD Data Encryption Kit B2	\$244
		Remote Operator's Software Kit A2	\$183

### Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies (Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	\$ .0059
Maintenance if Outside of Service Area (25 miles)	+ \$ .0030

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**\$10,248 Canon imageRUNNER 5075**

- Copy Speed: 75 pages per minute
- Stapler Finisher AD1 (6 position)
- 100 Sheet Duplexing Document Feeder
- Scans duplex originals in one pass
- 1200 x 1200 dpi resolution
- Paper Supply:
  - Dual 1,500 sheet paper drawers
  - Dual 550 sheet paper cassettes
  - Stack bypass 50 sheets
- Memory: 1 GB RAM + 40 GB hard drive
- Optimum Monthly Volume: 80,000
- Maximum Monthly Volume: 250,000



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price	Printer/Scan/Fax Options	Purchase Price
Stapler Finisher AD1 (6 position)	\$973	UFR II/PCL/PS Printer Kit R1	\$1,427
Paper Deck AD1 - LTR 3,500 sheets	\$1,244	Encrypted Secure Print Software C1	\$305
Paper Deck AE1 - LTR, LTR-R, Legal, 11 x 17	\$1,976	Barcode Printing Kit A1	\$440
Saddle Finisher AD2	\$2,909	Web Access Software F1	\$549
Document Insertion Unit E1	\$1,427	imagePASS S2 Controller	\$4,885
Document Insertion/Folding Unit F1	\$5,269	Hot Folders V2.0 (for imagePASS S2)	\$757
Puncher Unit AT1	\$461	Impose V2.6 (for imagePASS S2)	\$1,954
Tab Feeding Attachment A1	\$61	Universal Send Kit F1	\$702
Braille Label Kit A1	\$25	Universal Send Searchable PDF Kit A1	\$494
ADF Accessibility Handle A1	\$110	Universal Send PDF Security Feature Set A1	\$604
Voice Guidance Kit B1	\$440	Digital User Signature PDF Kit A1	\$549
ESP Digital Power Filter	\$102	Super G3 Fax Board Z1	\$659
		Secure Watermark A1	\$659
		Expansion Bus Board D2	\$74
		HDD Data Erase Kit A1	\$244
		HDD Data Encryption Kit B2	\$244
		Remote Operator's Software Kit A2	\$183

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0059</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

**Judy Peterson**  
State & County Government  
Account Executive  
**801-461-7615**



**Pat Day**  
Education – City Government  
Account Executive  
**801-461-7659**



**\$12,778 Canon imageRUNNER 8070**

- Copy Speed: 80 pages per minute
- Stapler Finisher K1N (Up to 50 sheets)
- Automatic Trayless Duplexing
- 100 Sheet Automatic Document Feeder
- Paper Supply:
  - Dual 1,500 sheet paper drawers
  - Dual 550 sheet paper cassettes
  - Stack bypass 50 sheets
- Memory: 512 MB RAM + 20 GB hard drive
- Optimum Monthly Volume: 275,000
- Maximum Monthly Volume: 350,000
- Drum Life: 5 million impressions



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price
Stapler Finisher K1N	\$2,892
Paper Deck M1 (LTR)	\$1,671
Side Paper Deck T1	\$1,392
Tab Feeding Attachment Kit A1	\$61
Finisher K1 N	\$2,892
Punch Finisher K2 N	\$2,859
Saddle Finisher K3 N	\$5,433
Document Insertion Unit B1	\$696
Paper Folding Unit C1	\$3,433
Booklet Trimmer A1	\$5,197
Document Insertion Unit B1	\$696
Paper Folding Unit C1	\$3,433
Booklet Trimmer	\$5,196
Accessibility Handle A1	\$110
Braille Kit A1	\$25
ESP Digital Power Filter	\$102

Printer/Scan/Fax Options	Purchase Price
Network Multi-PDL Printer Kit-F1	\$1,856
Universal Send Kit C1	\$872
Universal Send PDF Enhancement Kit B1	\$659
imagePASS M3 Print Controller	\$4,885
Hot Folder for imagePASS M3	\$757
Impose V2.5 (1 License)	\$1,964
Parallel I/F Adapter IP A1	\$385
Expansion Bus A1	\$62
USB Application Interface Board D1	\$208
imageRUNNER Security Kit A2	\$366

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0059</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

**Judy Peterson**  
State & County Government  
Account Executive  
**801-461-7615**



**Pat Day**  
Education – City Government  
Account Executive  
**801-461-7659**



**\$15,699 Canon imageRUNNER 7095**

- Copy Speed: 95 pages per minute
- Stapler Finisher V1 (3 position, 100 sheets)
- Automatic Trayless Duplexing
- 100 Sheet Automatic Document Feeder
- Paper Supply:
  - Dual 1,500 sheet paper drawers
  - Dual 550 sheet paper cassettes
  - Stack bypass 50 sheets
- Memory: 1 GB RAM + 40 GB hard drive
- Optimum Monthly Volume: 300,000
- Maximum Monthly Volume: 500,000
- Drum Life: 6 million impressions



Copier Shown with Accessories

Pricing includes delivery, installation and training.

Optional Accessories	Purchase Price
Stapler Finisher V1	\$3,049
Side Paper Deck X1 (LDR)	\$1,724
Side Paper Deck W1 (LTR)	\$1,500
Saddle Finisher V2	\$6,275
Finisher Option Power Supply Unit R1	\$200
Tab Feeding Attachment Kit-A1	\$61
Puncher Unit V1	\$500
Professional Puncher A1	\$6,648
Punch Tool AA1-Plastic Combs (19 Hole)	\$613
Punch Tool AB1-Twin Loop Wire (21 Hole)	\$613
Punch Tool AB1-Twin Loop Wire (32 Hole)	\$613
Punch Tool AB1 for Color Coil (44 Hole)	\$613
Punch Tool AE1 for VeloBind (11 Hole)	\$613
Punch Tool AF1 for Office (3 Hole)	\$613
Punch Tool AQ1 for ProClick (32 Hole)	\$613
Document Insertion Unit	\$1,042
Paper Folding Unit	\$3,600
Booklet Trimmer B1	\$6,050
Perfect Binder A1 w/ Document Insertion	\$26,500
Accessibility Handle A1	\$110
Voice Guidance Kit A2	\$440
Braille Kit A1	\$25
ESP Digital Power Filter	\$102

Printer/Scan/Fax Options	Purchase Price
Network Multi-PDL Printer Kit H1	\$2,000
Universal Send Kit E1	\$895
Universal Send PDF Enhancement Kit C1	\$635
imagePASS S1 Print Controller	\$4,795
Hot Folder for imagePASS S1	\$729
Impose V2.6 (1 License for imagePASS S1)	\$1,745
Web Access Software C1	\$635
Barcode Printing Kit A1	\$440
Secure Watermark Kit A1	\$598
imageRUNNER Security Kit A2	\$366
Security Expansion Board F1	\$178
Expansion Bus Board D1	\$63
Remote Operators Software Kit A1	\$158

**Equipment Maintenance Agreement – Contract PD1638 Maintenance & Supplies**  
(Includes all labor, parts & toner. Does not include staples or paper supplies.)

BLACK & WHITE Cost Per Copy (no monthly minimum)	<b>\$ .0059</b>
Maintenance if Outside of Service Area (25 miles)	<b>+ \$ .0030</b>

**Judy Peterson**  
State & County Government  
Account Executive  
**801-461-7615**



**Pat Day**  
Education – City Government  
Account Executive  
**801-461-7659**

# STATE OF UTAH PRICING

## Canon imageRunner 8500

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0059
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 36,600 Page Yield	Part Number: 6748A003AA	\$117.91 / box of 2
Drum, 5,000,000 Page Yield	Part Number: 6749A003AA	\$1,745.00 / each
Staples-G1, 5,000 per Cartridge, 3 Cartridges per Box	Part Number: 6788A001AA	\$116.67 / box
Staples-H1, 5,000 per Cartridge 3 Cartridges per Box	Part Number: 6789A001AA	\$200.00 / box
Staples-D2, 2,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 0250A002AA	\$40.00 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 7200

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0059
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 33,000 Page Yield	Part Number: 1390A003AA	\$212.41 / box of 3
Drum, 3,000,000 Page Yield	Part Number: 6749A003AA	\$1,745.00 / each
Staples-G1, 5,000 per Cartridge, 3 Cartridges per Box (100 Sheet Staples)	Part Number: 6788A001AA	\$116.67 / box
Staples-H1, 5,000 per Cartridge 3 Cartridges per Box	Part Number: 6789A001AA	\$200.00 / box
Staples-D2, 2,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 0250A002AA	\$40.00 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 6000

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0059
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 33,000 Page Yield	Part Number: 4234A003AA	\$78.83 / each
Drum, 3,000,000 Page Yield	Part Number: 4229A003AA	\$1,745.00 / each
Staples-E1, 5,000 per Cartridge, 3 Cartridges per Box	Part Number: 0251A001AA	\$51.66 / box
Staples-D2, 2,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 0250A002AA	\$40.00 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 5000

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0059
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 33,000 Page Yield	Part Number: 4234A003AA	\$78.83 / each
Drum, 3,000,000 Page Yield	Part Number: 4229A003AA	\$1,745.00 / each
Staples-E1, 5,000 per Cartridge, 3 Cartridges per Box	Part Number: 0251A001AA	\$51.66 / box
Staples-D2, 2,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 0250A002AA	\$40.00 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 400S

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0080
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 10,600 Page Yield	Part Number: 1389A004AA	\$32.08 / each
Drum, 55,000 Page Yield	Part Number: 1342A003AA	\$147.83 / each
Staples-E1, 5,000 per Cartridge, 3 Cartridges per Box	Part Number: 0251A001AA	\$51.66 / box
Staples-D2, 2,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 0250A002AA	\$40.00 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 3300

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0080
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 15,000 Page Yield	Part Number: 6647A003AA	\$50.41 / each
Drum, 55,000 Page Yield	Part Number: 6648A004AA	\$164.25 / each
Staples-L1, 3,000 per Cartridge, 3 Cartridges per Box	Part Number: 0253A001AA	\$49.16 / box
Staples-J1, 5,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 6707A001AA	\$56.66 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS



# STATE OF UTAH PRICING

## Canon imageRunner 2800

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0080
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 15,000 Page Yield	Part Number: 6647A003AA	\$50.41 / each
Drum, 55,000 Page Yield	Part Number: 6648A004AA	\$164.25 / each
Staples-L1, 3,000 per Cartridge, 3 Cartridges per Box	Part Number: 0253A001AA	\$49.16 / box
Staples-J1, 5,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 6707A001AA	\$56.66 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 2200

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0082
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 15,000 Page Yield	Part Number: 6647A003AA	\$50.41 / each
Drum, 55,000 Page Yield	Part Number: 6648A004AA	\$164.25 / each
Staples-L1, 3,000 per Cartridge, 3 Cartridges per Box	Part Number: 0253A001AA	\$49.16 / box
Staples-J1, 5,000 per Cartridge, 3 Cartridges per Box (For Saddle Stitch Finisher)	Part Number: 6707A001AA	\$56.66 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 2000

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0082
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 7,850 Page Yield	Part Number: 6836A003AA	\$30.00 / each
Drum, 21,000 Page Yield	Part Number: 6837A004AA	\$73.33 / each
Staples-K1, 3,000 per Cartridge, 3 Cartridges per Box (For Finisher-L1)	Part Number: 7172A001AA	\$33.33 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 1600

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0092
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 7,850 Page Yield	Part Number: 6836A003AA	\$30.00 / each
Drum, 21,000 Page Yield	Part Number: 6837A004AA	\$73.33 / each
Staples-K1, 3,000 per Cartridge, 3 Cartridges per Box (For Finisher-L1)	Part Number: 7172A001AA	\$33.33 / box

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS

# STATE OF UTAH PRICING

## Canon imageRunner 1310

### Statewide Contract PD1638 – Maintenance and Supplies

#### Maintenance and Supplies

Maintenance and Supplies Cost Per Copy	\$ .0092
Maintenance if Connected	\$ .0010
Maintenance if Fax Board Installed	\$ .0010
Maintenance if Outside of Service Area (25 miles)	\$ .0030

#### Supplies

Toner, Black, 5,300 Page Yield	Part Number: 7814A003AA	\$31.66 / each
Drum, 24,000 Page Yield	Part Number: 7815A004AA	\$138.33 / each

**PLEASE REFER TO CONTRACT AR1637 FOR EQUIPMENT PRICING**

**Judy Peterson**  
**Government Account Executive**  
**801 461-7615**

**Canon**  
CANON BUSINESS SOLUTIONS



Contract last updated on 6/14/2007

All copier pricing is F.O.B. destination with installation, training and initial "start up" supplies included (no separate charges).

Trade-in values for your existing copier(s) are to be negotiated on a case-by-case basis.

Relocation fees:

SEGMENT 1 = \$100.00  
SEGMENT 2 = \$150.00  
SEGMENT 3 = \$150.00  
SEGMENT 4 = \$250.00  
SEGMENT 5 = \$350.00

Contractor has demo models in their showroom.

**FINET COMMODITY CODE(S):**

60038000000 - COPYING MACHINES BOND PAPER (PLAIN) INCLUDING PARTS & ACCESSORIES  
60040000000 - COPY MACHINES COATED OR TREATED PAPER TYPE INCLUDING PARTS AND ACCESSORIES  
60042000000 - COPY MACHINES, LASER, INCLUDING PARTS & ACCESSORIES  
60045000000 - COPY MACHINES, THERMAL TYPE INCLUDING PARTS & ACCESSORIES  
60047000000 - COPY MACHINE ADD-ON ACCESSORIES  
65550000000 - COPYING EQUIPMENT, INCLUDING SLIDE DUPLICATORS)  
93927000000 - COPY MACHINE MAINTENANCE & REPAIR  
98526000000 - COPY MACHINES (INCLUDING COST PER COPY TYPE LEASES) RENTAL OR/LEASE

THIS CONTRACT COVERS ONLY THOSE ITEMS LISTED IN THE PRICE SCHEDULE. IT IS THE RESPONSIBILITY OF THE AGENCY TO ENSURE THAT OTHER ITEMS PURCHASED ARE INVOICED SEPARATELY. STATE AGENCIES WILL PLACE ORDERS DIRECTLY WITH THE VENDOR (CREATING A PG IN FINET) AND MAKE PAYMENTS FOR THE SAME ON A PV REFERENCING THE ORIGINAL PG. AGENCIES WILL RETURN TO THE VENDOR ANY INVOICE WHICH REFLECTS INCORRECT PRICING.

**CONTRACT REVISION HISTORY:**

REVISION #6: PLEASE NOTE VENDOR NAME CHANGE. CONTACT INFO UPDATED. PLEASE NOTE THE FOLLOWING MODELS HAVE BEEN DISCONTINUED: imageRUNNER 1600, 2000 and 9070. THEY HAVE BEEN REPLACED BY THE imageRUNNER 2016, 2020 AND 7095 RESPECTIVELY.

REVISION #7: CONTRACT HAS BEEN EXTENDED THROUGH 4/30/2008.

**STATE OF UTAH**  
**63A-2-105 COPIER REQUEST FORM**

TO USE THE COPIER CONTRACTS, PRE-AUTHORIZATION IS REQUIRED.

- 1) All State Agencies are required to compare a minimum of three digital copier contractors for the appropriate segment and then make their purchasing determination based on a best value analysis taking in consideration their individual needs including, but not limited to, price, customer service, maintenance, delivery, etc.
- 2) State Agencies must then complete the 63A-2-105 Copier Request Form and submit it to Brian Jensen (with comparison documentation) for approval prior to ordering any copier from the contractor.

**SUBMIT TO:** PRINT SERVICES  
5110 STATE OFFICE BUILDING  
FAX: (801) 537-9240

DEPARTMENT	AGENCY		ADDRESS	
CONTACT PERSON	PHONE	FAX	DATE PREPARED	DATE NEEDED

**EXPLAIN THE CIRCUMSTANCES LEADING TO THE PURCHASE OF THE NEW COPIER**


**MINIMUM SPECIFICATIONS (FUNCTIONS/FEATURES) OF THE NEW COPIER**

COPIES PER MINUTE (CPM)	FIRST COPY SPEED (Seconds)	FEEDER/DOCUMENT HANDLER TYPE		MONTHLY VOLUME
PAPER CAPACITY (Sheets)	COPY THROUGHPUT (Paper Size and Weight)		COLLATING TYPE	STAPING TYPE
DUPLEXING 1:2      2:2      2:1	VARIABLE MAGNIFICATION % TO      %	PRESENT REDUCTION/ENLARGEMENT		POWER REQUIREMENTS
OTHER				

**COPIER SELECTED**

MAKE AND MODEL	VENDOR	CONTRACT #
PURCHASE PRICE	MAINTENANCE COST PER COPY	SUPPLY COST PER COPY

**CURRENT COPIER**

MAKE AND MODEL	PURCHASE DATE	PURCHASE PRICES
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**WE HAVE REVIEWED THIS REQUEST AND DETERMINED IT WILL PROVIDE CLEAR BENEFIT TO THE STATE.**

<b>X</b>		
DIVISION DIRECTOR'S SIGNATURE	PRINT NAME	DATE
<b>X</b>		
DEPARTMENT DIRECTOR'S SIGNATURE	PRINT NAME	DATE

☐ APPROVED    ☐ ADDITIONAL RECOMMENDATIONS ATTACHED

<b>X</b>		
PRINT SERVICES MANAGER'S SIGNATURE	PRINT NAME	DATE